



Draft Minutes of Virtual AGM of Tayport Community Trust *Incorporating the AGM of Tayport Community and Sports Centre Action Group*

Friday 26th February 2021
7:00 -8:30pm
Via TEAMS

Present: Richard Tough (Chair), Mandy Strachan, Dave Vallis, Jessie Roberts, Joan Grant, Jenny Glen, Tony Gowland, Maggie Gowland, Vanessa Rengger, Will Whitfield, Cathy Whitfield, Dave Vallis, Sally Walker, Craig Walker, Anna Moss, Jim Kinnear, Constance Kinnear, Jenny Glen, Jan Davidson, Ian D. Mathers, Iain Flett, MoragAnne Elder, Fraser Mitchell, Kathleen Gray, Yvonne Wynia (Assoc), David Norman, Wendy Norman, Marian Wain, Karen Scott (Guest), Ian Massie, Jean Massie, Margaret Geyer, Margaret Collins, Anna Hondzio (Guest), Cllr Tim Brett (Assoc), Amanda Guttridge (Assoc, Dolphin Centre), Rhona McCallum(Guest), Alistair Nisbet, Angela Green, Brian Smith

1. **Welcome and Apologies**

Richard Tough welcomed everyone to the first Virtual AGM of Tayport Community Trust.

Apologies received: Maggie Taylor, Andrew Arbuckle, Fiona Bissett, Peter Bissett, Sylvia Willis, Sherree Rennie, Nicole Walker, Mary Glendinning, Alisa Malcolm, Lynne Liddle, Gwaenelle Joubert, Frances Shaw, Sue Doyle.

2. **Tayport Community and Sports Centre Action Group (TCSCAG)**

Richard Tough reported that TCSCAG would like to confirm that, after consultation with the Community Fund, all the money raised (£55,178.76) was transferred to the Trust on 21.1.20 and it was allocated to the Larick Centre building project on 24.2.20.

The Trust would like to inform the meeting that due to TCSCAG having met its aims, we will be starting the process of dissolution of this group which entails Trustees writing to Ferryport-on-Craig Community Fund to obtain confirmation that the group can be wound up.

The Trust wishes to minute its thanks to these dedicated hard-working individuals and to the community for raising this amazing amount of money without which the Trust would not have achieved its goal.

3. **Approval of Minutes of 2019 AGM (6th December 2019)**

The minutes were approved by the meeting.

Proposed by Wendy Norman, Seconded by Will Whitfield.

4. **Chair's Report**

Richard Tough referred to the detailed Chair's Report in the Report and Accounts of TCT which he hoped everyone had read and offered an update on progress since that date.



Tayport Community Trust

www.TayportCT.org.uk

Email: enquiries@TayportCT.org.uk

He requested that the audience keep their questions until after Yvonne Wynia's (Project Coordinator) report later in the meeting on activities at the Larick during Covid restrictions.

RT reiterated that the Trust would not have achieved this fabulous building without the hard work and perseverance of all those involved, from those at the inception of the TCSCAG to the current Trustee Board.

Tayport's Community Centre, Community Garden and Cafés are the envy of many communities and everyone involved in the team should be very proud of this achievement.

Covid-19 has curtailed our activities severely, but our staff and volunteers have shown resilience and ingenuity to continue providing services and events. Thanks also to the support from the community for using the Larick Centre and attending online events at the Larick and at PLANT. The Larick Café has been a safe meeting place, a life-saver for many in the community.

The biggest challenge for the Trust has been to find income to pay our bills. Details of funding are as follows:

- Lottery funded our costs until the end of September 2020
- From September 2020, hall rental and Larick Café income helped us up to the second Lockdown
- The Trust and Tayport Community Enterprises (TCE) secured funds from the Scottish Government and the Rank foundation to pay our running costs up to the end of March 2021. Obviously government funding will run on if lockdown continues in Level 4.

RT encouraged everyone within the Trust and the Community to keep up the good work on all the exciting projects in Tayport and finished with specific thanks to:

- Andrew Arbuckle, who retired as Chair last year. He has been a very steady and supportive pair of hands and his contacts were also extremely helpful in nudging the project forward at certain tricky points.
- Our suppliers who have supported us through the year.
- Our partners including Fife Council, the Dolphin Centre, Ferryport-on-Craig Community Fund, Tayport Community Council, the Tapestry Group and many others
- Our customers, who have been extremely supportive, spent their money and given us constructive feedback
- Our Trustees and Directors for their hard work
- Our staff and volunteers who have constantly had to adapt to the ever-changing Covid restrictions. It has been particularly frustrating for those on furlough
- Our funders



Tayport Community Trust

www.TayportCT.org.uk

Email: enquiries@TayportCT.org.uk

5. **Treasurer's Report**

Joan Grant gave the report in place of Fiona Morgan of Henderson Loggie, the company responsible for preparing and auditing the accounts.

As at 31st March 2020 the consolidated income of TCT showed £1,265,711 which included all the funding from the Lottery, other funders and just under £120K of income from trading operations (2019 trading income £107K). Obviously the Larick café had not opened on 31st March, so this figure will be very different next year. Expenditure was £225,464, which leaves a surplus of over £1m, but all of this went into the Larick Centre building.

Consolidated Balance Sheet shows Fixed Assets of £2.876m, Current Assets of £378,000 and Creditors of £220,000, so Total Net Assets are about £3m most of which is the Larick Centre building and equipment which has allowed the Trust to generate some income already and this will build as restrictions can be lifted. Henderson Loggie have given a clear audit report.

6. **Adoption of the accounts:**

There were no questions on the accounts and adoption of the accounts was proposed by Tony Gowland and seconded by Joan Grant.

7. **Reappointment of Auditors**

It was agreed that Henderson Loggie would be reappointed as auditors. Proposed by Joan Grant and seconded by Will Whitfield

8. **Election of Trustees**

Richard Tough handed over to Dave Vallis (Vice Chair) for this part of the meeting.

Bill Connor, Richard Tough and Tony Gowland are all required to stand down (one third of Trustees must stand for re-election each year) and are all willing to stand again for re-election. Jenny Glen, who was co-opted by the Trustees, is up for election as a Trustee.

In last year's minutes Andrew Arbuckle asked for a proposal for election of all candidates which was passed.

Dave Vallis asked for a show of hands from those present online. Those up for elections were asked to shut their eyes! and participants were asked to vote with electronic hands where possible or raise their hands. 23 votes were counted which means all candidates were duly elected.

Richard Tough resumed the Chair.

9. **Membership Update**

Will Whitfield reported that a small working group is reviewing the membership list as many contact details held are no longer current. The Trust may have to move to a system of annual membership renewal to keep the list up to date- a decision on how will be made in due course.



Tayport Community Trust

www.TayportCT.org.uk

Email: enquiries@TayportCT.org.uk

10. AOCB

None

There being no further business, the AGM closed at 7.26pm

Signed as a true record of the meeting

Proposed.....

Seconded.....

Chair.....

Date.....

Presentation

Yvonne Wynia- Project Coordinator The Larick Centre March 2020- February 2021

Yvonne showed slides introducing staff at the Larick Centre and the Larick Café.

- Yvonne Wynia- Project coordinator
- Rosie Coutts- Project assistant funded by the Rank foundation
- Andrew Watson – caretaker (ftb)
- Margaret Collins- café manager
- Michelle Taylor- chef
- Jackie and Evelyn Lumsden- café staff from the Harbour café.

Centre keys were handed over in lockdown, meaning the opening ceremony planned for 27th March was cancelled.

Activities during the first lockdown were very limited:

- Rosie encouraged community to paint lockdown stones which people added to the display on the sea wall.
- The community was asked to send in lockdown stories and pictures to illustrate how they had been spending lockdown



Tayport Community Trust

www.TayportCT.org.uk

Email: enquiries@TayportCT.org.uk

July 2020- Café opened with Covid restrictions

- Some outdoor activities were provided for families

August to November 2020

More restrictions were lifted- the following used the building:

- Various groups: Jazzexercise, ballet, various yoga classes, fused glass workshops, Tai chi classes, Tayport Playgroup, St Andrews Uni, NHS Flu vaccination, Tayport Table Tennis club, Racquet buddies, Pilates.
- Free legal advice drop-in
- Family activities programme
- Café Inc (school lunch provision in October Holidays)
- Halloween Activities
- Tayport in Stitches (Tapestry Display)
- Dr Bike (bike repair visits)

Christmas 2020

- Santa and Christmas post
- Craft fair
- Christmas activities for families
-

December 2020 to February 2021

Additional services were added:

- Community Fridge- for people on low income/ reusing food from supermarkets which is near its sell-by-date
- Children's Activities
- Food2Go (School lunches during school holidays)
- NHS Covid vaccinations
- Free warm meals delivery – from café with funding from Fife Council- about 22 recipients currently.
- Online Activities

Additional information

6 Volunteers and 2 community learning students at the Larick Centre

In October there were !8.6 hours average hall hire per week.

External Funding has been received from Fife Council, Rank Foundation, the Rotary Club of North Fife, individuals and the Tayport Charity Shop for various projects and equipment.

Questions to Yvonne Wynia:

Vanessa Rengger asked How many room hire hours could the Larick support per week? about 100

Jenny Glen, Jessie Roberts, Tim Brett congratulated the staff and volunteers on keeping going and achieving so much despite the restrictions.



Tayport Community Trust

www.TayportCT.org.uk

Email: enquiries@TayportCT.org.uk

Tim Brett asked for an update on the campsite completion date.

Richard Tough gave the following update:

- campsite due to be completed end March. Some challenges due to weather (a soggy pitch) and utilities. Opening date unlikely to be before May after restrictions are lifted.
- Campsite would not have gone ahead without matched funding from private donors to whom the Trust is very grateful. Deadline for Leader (European) funding has been extended beyond the end of March due to Covid which is a relief in view of the delays that the project has experienced.

Jean Massie said as one of the original committee members that she is so pleased to see a building at last with activities going on and that the Trust has done a great job.

Joan Grant proposed a Vote of Thanks from all the Trustees to Richard Tough for taking over the Chair at a difficult time and for all the effort he has put in and continues to put in on behalf of TCT

Yvonne Wynia promised that there will be a newsletter soon and hopes to do this on a regular basis going forward.

Karen Scott (Community Education) , on behalf of Fife Council, echoed what everyone had been saying, how tremendous it is that the Trust has managed to get so much going despite the restrictions. The acknowledgement of support from Fife Council in Yvonne Wynia's presentation for projects such as Café Inc and the Community Fridge is also an example of the council meeting its targets for working in partnership with communities- as such projects benefit both parties.

Richard Tough thanked everyone for attending and closed the meeting saying he hoped that everyone would be able to meet up at the Larick once restrictions are lifted. If anyone has any questions in the meantime, please approach any of the Trustees.



Tayport Community Trust

www.TayportCT.org.uk

Email: enquiries@TayportCT.org.uk