



Tayport Community Enterprises

Person Specification

POST TITLE: Café Manager

BASED AT: The Larick Centre, Shanwell Road, Tayport

The Person Specification focuses on the knowledge, skills, experience and qualifications required to undertake the role effectively.

REQUIREMENTS: The post holder must be able to demonstrate:

ESSENTIAL	DESIRABLE
Intermediate Food Hygiene Qualification or equivalent	HND / degree or equivalent preferably in Catering, Retail or Hospitality Management
Relevant experience in a catering hospitality role	Experience in café management
Leadership/People management	Experience of training and developing staff
Ability to deal with performance issues, recruitment and selection	Good Communication Skills both written and verbal
Understanding of a customer focused environment, dealing with customer feedback, ability to handle difficult customers	IT literate
Ability to work as part of a team	Financial capability in the use of Spreadsheets, calculation and principle accounts.
Ability to work in partnership	
Flexible in working hours Innovative and adaptive	